

Michigan State Homeless Management Information System (MSHMIS)
Privacy and Confidentiality Script

Full Notice is Posted and Available Upon Request.

As an agency that receives money from HUD, our agency must participate in the MSHMIS.

MSHMIS – What it does

It is a human services database used by many providers that keeps track of your information and allows agencies to share data so that better services can be provided.

Benefits

It reduces some paperwork for you and supports coordination of services. Our goal is to simplify case planning so that you have one case plan regardless of the number of agencies you work with. Each agency that participates in the system is compliant with all state and federal privacy law.

Risks

Although MSHMIS uses the highest levels of security, there may be risks involved, especially if you are at risk of physical harm to you or your family.

Also, consider who may be working at certain agencies (friends or family) that you may not want to know you are using our services.

Your rights

You are allowed to view your record, have corrections made to your record, and refuse to share your information with other agencies, stop your release of information, and file grievances if necessary.

Your information that is visible to partner agencies includes your basic demographics, program enrollment and services, and a collaborative case plan that we will develop with you.

Security

All staff accessing the system have passed Privacy and Confidentiality Training. The System must meet the highest security standards.

Explanation of Release

Maintaining your privacy is very important to us. We believe that the information gathered about you is personal and private, and will not be shared with other people without a written agreement. However, if you feel uncomfortable with sharing your information within this system, you will not be denied services for which you are otherwise eligible.